## **School Drill Documentation Form**

Type of Drill	Number/Schedule			
Fire Five drills – Three must be completed by December 1				
Tornado 🗵	Two drills – One must be completed in March			
<ul> <li>Safety/Security</li> <li>Three drills – One must be completed prior to December 1 and one after January 1</li> <li>One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>				
Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students				
are gathered but not in classrooms.				
School: Mid Peninsula Scchool				
Principal: Eric VanDamme				
Date of drill: Number of students: approx. 200 Number of staff: approx. 15				
Time initiated: 2:01PM (a.m./p.m.) Time concluded: 2:06 PM (a.m./p.m.)				
	rt of the Drill (Check the approp			
☐ Before school			Passing time	Recess
Lunch time	Assembly		After school	Other:
Remarks:				
This report is for: (circle number next to applicable drill)			Tornado drill number _1	<ul> <li>5 for the 2022/2023 school year</li> <li>2 for the 2022/2023 school year</li> <li>3 for the 2022/2023 school year</li> </ul>
Name of person conducting drill: Eric VanDamme				
Title of person conducting drill: Superintendent/Principal				
litle of person conducting drill:				
Signature or person conducting drill: Date: 3/18/24				
If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.				
Agency: Delta Co	ounty Sheriff's Office	Name: Ky	vle VanDrese	Title: SRO
Agency:		Name:	300	Title:
Agency:		Name:		Title:

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.